# fillthe {gapp}

#### Intro

This Data Protection Policy is specifically adapted to the Fillthegapp S.L. (https://fillthegapp.com/), as well as the applications and other products and services that the owner of the personal data can contract through the aforementioned website ("contact" / "work with us" ).

This Data Protection Policy may be modified by Fillthegapp S.L. prior communication to the owner of the data through the website or by other means so that he can know it and continue using our Services. The fact of continuing to enjoy our Services after having communicated the aforementioned modifications will mean that you agree with them, unless express consent is necessary.

In compliance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council, of April 27, 2016, regarding the protection of natural persons with regard to the processing of personal data and the free movement of these data (RGPD) and Organic Law 3/2018, of December 5, Protection of Personal Data and guarantee of digital rights, are reported below on the following points related to the processing of personal data through the website: https://fillthegapp.com/

In order to comply with the provisions of Law 34/2002 of July 11, on Spanish Services of the Information Society and Electronic Commerce (LSSICE), the general information data of the website https://fillthegapp.com is indicated below. The ownership of the website belongs to Fillthegapp S.L.

- C.I.F.: B93750792
- Registered address: Avenida San Isidro, 2, blq.1, 3D, Málaga, C.P. 29018 (España)
- Phone number: 607892974
- e-mail: hey@fillthegapp.com

## Purpose of the information processing and nature of the data collected

The Responsible for the Treatment of personal data collected through this website https://fillthegapp.com/ is Fillthegapp S.L. Depending on the form that the User completes in each case, the data may be processed for the following purposes:

## "Work with us" form

The information collected through this form is treated with the purpose of involving the User in our personnel selection processes. The data collected in this case are of an identifying nature and related to their training and work experience provided by the user in each case. We inform you that we will keep your data for a period of no more than one year in case in the future we understand that it fits into any of the existing job profiles.

## "Contact" form

In the event that the User completes the contact form, their data will be used in order to attend to the query or request for information that, where appropriate, they request. The data collected in this case is of an identifying nature, as well as related to the query or request raised.

### Other channels:

Fillthegapp S.L. can also contact the interested party and collect their data through other channels such as telephone, email, apps owned by Fillthegapp S.L. or social networks, in which case you will be informed about the purposes for which your data will be processed, and where appropriate, your consent will be conveniently obtained in each of said channels.

#### Use of the website by minors

Although the website https://fillthegapp.com/ is not directed at minors, they are allowed to access. However, in the event that a minor wishes to request information from us, he may only do so himself if he is over 16 years of age. In the case of minors under 16 years of age, the person with parental authority, guardian or legal representative must do so, authorizing the latter on their behalf the processing of their personal data by the company, in such a way that those who are in charge of minors of age assume the exclusive responsibility of determining the services and contents of this website that are appropriate for the age of the minors in their charge.

Fillthegapp S.L. does not assume any responsibility in the event that minors of the aforementioned age provide us with their personal data in breach of these obligations.

#### Veracity of the information provided

All information provided by the User must be true and accurate. For these purposes, the interested party guarantees the authenticity of all the data that he provides as a result of completing the corresponding forms. In any case, the User will be solely responsible for the false or inaccurate statements that he makes and for the damages caused to Fillthegapp S.L. or to third parties, for the information they provide.

#### What data do we process and from which source is it obtained?

The data processed come from:

- Data provided by the interested party and derived from the provision of the service, through the completion of the forms for this purpose enabled and the relationships established with Fillthegapp S.L.
- The own management, maintenance and development of the contractual relationship.

Depending on the service, the data processed cover the following typology:

- Identification data (eg, name, surname, identity document, postal address, email, telephone number).
- Transaction data of goods and services (eg payments for services performed).

### **Recipients of data and international transfers**

We inform Users that the treatment of the information collected through this website does not imply an international transfer of data.

## Basis that legitimizes the data processing

The basis that legitimizes the processing of the data is the User's own consent and acceptance, in each of the sections in which personal information is collected. The User has the right to withdraw consent at any time, without affecting the legality of the treatment based on the consent prior to its withdrawal.

The processing of your data relating to "Contact" and other communication channels at your disposal are based on the maintenance of your request and, where appropriate, for the provision of the contracted services.

In the same way, the legal basis for the treatment of your data derived from the contracting, is the execution of the contract for the provision of services or products of Fillthegapp S.L.

The treatment of your data related to "Work with us" is based on the voluntary submission of your Curriculum Vitae and its conservation, by virtue of legitimate interest.

#### Data retention

Personal data will be kept for the time necessary to provide the service or as long as the interested party does not withdraw their consent. Subsequently, the data will be deleted in accordance with the provisions of the data protection regulations, which implies its blocking, being available only at the request of Judges and courts, Ombudsman, Public Prosecutor or the competent Public Administrations during the period of Prescription of the actions that could derive and, after this, it will proceed to its complete elimination.

#### **Exercise of rights**

According to the **RGDP 2016/679**, the person responsible for the treatment Fillthegapp S.L. provide the interested party with information regarding his actions **based on a request** pursuant to articles 15 to 22,

Art 15 Right of Access Art 16 Right of Rectification Art 17 Right of Suppression ("Right to be forgotten") Art 18 Right to Limitation Art 20 Portability Right Art 21 Right of Opposition Art 22 Automated decision law Art 34 Communication Security Violations

### AND WILL ANSWER TO THE EXERCISE OF YOUR RIGHTS within ONE MONTH FROM RECEIPT of the request.

This period may be extended for another two months if necessary, taking into account the complexity and number of requests. The person in charge will inform the interested party of any of said extensions within a period of one month from the receipt of the request, indicating the reasons for the delay.

When the interested party submits the request by electronic means, the information will be provided by electronic means whenever possible, unless the interested party requests that it be provided otherwise.

When the data controller has reasonable doubts in relation to the identity of the natural person making the request referred to in articles 15 to 21, he may request that the additional information necessary to confirm the identity of the interested party be provided.

Fillthegapp S.L. will respond to requests, even if it does not appear in our database, notifying them that their request has been attended to within the period established by law. Likewise, the request for the exercise of the right is communicated to all those responsible to whom it has been assigned personal data, in order that within the period set by law they also proceed to comply with the user's right.

## WE HAVE ANNEXES AVAILABLE TO USERS FOR THE EXERCISE OF RIGHTS

#### What are your rights?

Any interested party has the right to obtain confirmation on whether Fillthegapp S.L. personal data that concerns you are being processed, or not.

In the same way, as provided in the General Data Protection Regulation, you may exercise the following rights:

- Access your data in order to know the treatment of the personal data of the interested party carried out by Fillthegapp S.L.
- Request the rectification or deletion of your data when the interested party considers them inaccurate, and that they are subject to treatment by Fillthegapp S.L. or even to request its deletion when, among other reasons, the data is no longer necessary for the purposes for which it was collected.
- Request the limitation of the processing of your data in cases where the regulations so contemplate. In these cases, Fillthegapp S.L. will keep the data subject to the limitation for the exercise or defense of claims as provided in the General Data Protection Regulation.
- To the portability of their data, in the cases in which the interested party requests to receive the personal data that concerns him, and that he has provided to Fillthegapp S.L.. These data will be provided to the interested party in a structured format of common use and mechanical reading.
- Oppose the processing of your data in certain circumstances and for reasons related to your particular situation, in which case, Fillthegapp S.L. would stop treating them except for compelling legitimate reasons or for the exercise or defense of possible claims.

Likewise, the interested party has the right, at any time, to oppose the sending of advertising by electronic means sent by Fillthegapp S.L., and withdraw her consent, without affecting the legality of the treatment based on before having given said consent.

Likewise, the interested party may exercise the rights described above, by means of a written request addressed to Fillthegapp S.L. and to the postal address Avenida San Isidro, 2, blq. 1, 3D, Málaga, C.P. 29018 (Spain) or by sending an email to the address hey@fillthegapp.com, indicating in both cases "Data Protection Policy".

Finally, the owner of the data can file a claim with the Spanish Data Protection Agency, especially when he has not obtained satisfaction in the exercise of his rights.

#### Security of the information

Fillthegapp S.L. uses technologies appropriate to the current state of the art, to protect your data and personal information, so our website is stored on secure servers protected against the most common types of attacks. However, we remind you that invulnerable technology does not exist and that therefore you must use the means within your reach to maintain the level of security of your data. Fillthegapp S.L. has adopted technical and organizational measures that guarantee the security of personal data and prevent its alteration, loss, treatment or unauthorized access, taking into account the state of technology, the nature of the stored data and the risks to that are exposed.

#### **USE OF COOKIES**

A cookie is a file that is downloaded to the User's computer when accessing certain web pages. Cookies allow a web page, among other things, to store and retrieve information about the browsing habits of a user or their equipment and, depending on the information they contain and the way they use their equipment, they could be used to recognize the user. You can consult the information on the type of cookies not necessary for navigation that we use, by accessing our Cookies Policy.

#### Who is your data disclosed to?

The personal data processed by Fillthegapp S.L. to achieve the purposes detailed above, may be communicated to the following recipients depending on the legitimizing basis of the communication.

By virtue of the foregoing, the following data communications seek to guarantee the correct development of the contractual relationship, as well as to comply with legal obligations that require the aforementioned communications:

- Organizations and Public Administrations.
- Financial entities for the management of collections and payments.
- Entities that own files of information services on financial solvency and credit, both for consultation in the legally established cases, and in the event of non-compliance with their monetary obligations.

#### LINKS TO THIRD PARTIES

In the case of links to third-party sites, the user will be governed by the Terms of Use and Privacy Policy of the new website, accepting that Fillthegapp S.L. will not be responsible or have legal obligation for the use of such sites. However, in the event that it had effective knowledge about the illegality of content included in said links to third-party websites, Fillthegapp S.L. will immediately remove the links and communicate this circumstance to the competent authorities.

#### COPYRIGHT

All trademarks, logos, trade names, distinctive signs, services, content, texts, photographs, graphics, images, software, links and information of any kind that appear on this website are property of Fillthegapp S.L. Therefore, they cannot be reproduced, distributed, publicly communicated, transformed or modified without express authorization.

#### MODIFICATIONS TO THE TERMS OF USE AND PRIVACY POLICY

Fillthegapp S.L. reserves the right to modify this Legal Notice according to its criteria, or due to a change in legislation, jurisprudence or in business practice. If Fillthegapp S.L. introduce any modification, the new text will be published on this same page, where the user will be able to have knowledge of the modifications. In any case, the relationship with Users will be governed by the rules provided at the precise moment in which the website is accessed.

#### Security of the information

Fillthegapp S.L. uses technologies appropriate to the current state of the art, to protect your data and personal information, so our website is stored on secure servers protected against the most common types of attacks. However, we remind you that invulnerable technology does not exist and that therefore you must use the means within your reach to maintain the level of security of your data. Fillthegapp S.L. has adopted technical and organizational measures that guarantee the security of personal data and prevent its alteration, loss, treatment or unauthorized access, taking into account the state of technology, the nature of the stored data and the risks to that are exposed.